

BOARD OF MANAGERS MEETING  
Wednesday April 11, 2018  
Time 10:15 a.m.

**MINUTES**

The Board of Managers for the Southeastern Career Center held an Executive Session at 10:00 a.m. and was followed by the regularly scheduled meeting at 10:15 a.m. in the multi-purpose room of the administration wing.

**Attending: Members**

Mr. Paul Ketcham	Batesville Community School Corporation
Mr. Timothy Taylor	Jac-Cen-Del Community School Corporation
Mrs. Teresa Brown	Jennings County School Corporation
Mr. Karl Galey	Lawrenceburg Community School Corporation
Dr. Jeff Studebaker	Madison Consolidated School Corporation
Mrs. Jane Rogers	Milan Community School Corporation
Mr. Branden Roeder	Rising Sun-Ohio Co. Community Schools
Dr. John Mehrle	South Dearborn Community Schools
Mr. Rob Moorhead	South Ripley Community School Corporation
Mr. Trevor Jones	Southwestern-Jefferson Community Schools
Dr. Andrew Jackson	Sunman Dearborn Community School Corporation
Mr. Fred Ross	Switzerland County School Corp, Testing Coordinator

**Others in Attendance:**

Mr. Derek Marshall	Southeastern Career Center, Director
Ms. Tracy Bear	Southeastern Career Center, Assistant Director
Mrs. Angela Powers	Southeastern Career Center, Treasurer

The meeting was called to order by Board President Tim Taylor at 10:21 a.m.

- I. Pledge of Allegiance  
All Members stood and recited the Pledge of Allegiance
  
- II. Adoption of the Agenda  
Motion: Mr. Mehrle  
2<sup>nd</sup>: Mrs. Rogers  
Vote: 11-0
  
- III. Consent Agenda Items:
  - a. Minutes – approval of the March 14, 2018 minutes.  
Motion: Mr. Moorhead  
2<sup>nd</sup>: Mr. T. Jones  
Vote: 11-0
  
  - b. Approval of the Claims/Fund/Payroll expenditures.  
Motion: Dr. Jackson  
2<sup>nd</sup>: Mrs. Brown  
Vote: 11-0

IV. Action Items:

- a. Field Trip Approval for Welding II students to go to Hobart Institute located at 400 Trade Square East, Troy, Ohio 45373 on April 13, 2018. This field trip is to expose students to what Hobart has to offer.

Motion: Mrs. Brown

2<sup>nd</sup>: Mr. Gale

Vote: 11-0

- b. Establish Education and Operations Funds

Motion: Mr. Roeder

2<sup>nd</sup>: Mr. Moorhead

Vote: 11-0

- c. New CTE Program Approval-South Ripley Jr-Sr High School

o 5268 Administrative & Office Management

o 5902 Interdisciplinary Cooperative Education

Motion: Dr. Jackson

2<sup>nd</sup>: Mrs. Rogers

Vote: 11-0

V. Discussion Items:

- a. SCC's 1<sup>st</sup> graduation at the Tyson Auditorium on May 16, 2018 at 6:00 p.m.

Mr. Marshall told Members that he's had several meetings with our student advisory group and discussed things they thought would be a nice addition to their experiences at the career center. He said two things that they would really like are a yearbook and a graduation ceremony.

- b. Mock Disaster Drill May 4, 2018

- c. SCC Car Show May 12, 2018

- d. CTE completion performance monies

Discussion regarding the CTE monies and how those funds go to each of the sending schools and then the schools each send a portion of those monies to the career center. Mr. Marshall explained to Members that money has to be spent on CTE specific expenditures at their schools and that he has to report those expenditures. He asked that each school send an expenditure report in May explaining how those monies were spent. He said that this report will be due each May.

VI. Additional Items:

- a. Mr. Marshall said that he will be meeting counselors and principals on Friday, April 13, 2018 and that he has applied for a CTE expansion grant behalf of all 12 schools. His plans to use the money to do some professional development with principals and counselors.

- b. Mr. Marshall told Members that we use 100% of federal monies to impact our programs. To date, we have touched every program except one since June 2017.

- c. Mr. Taylor thanked Mr. Marshall and the Members of the Board for the Peace Lily and condolences that was sent after the passing of his mother.

Next meeting is scheduled for Monday, May 14, 2018 at 10:15 a.m.

Motion to Adjourn: Dr. Mehrle

2<sup>nd</sup>: Dr. Jackson

Vote: 11-0

Meeting was adjourned at 10:46 a.m.

Approved May 14, 2018