

BOARD OF MANAGERS MEETING

December 14, 2016

Time 10:30 a.m.

Minutes

The Board of Managers for the Southeastern Career Center conducted their monthly meeting in the multi-purpose room of the administration wing.

Attending: Members

Mr. Bill Narwold	Batesville Community School Corporation
Mr. Timothy Taylor	Jac-Cen-Del Community School Corporation
Dr. Terry Sargent	Jennings County School Corporation
Mr. Karl Galey	Lawrenceburg Community School Corporation
Dr. Ginger Studebaker-Bolinger	Madison Consolidated School Corporation
Mr. Paul Ketcham	Milan Community School Corporation
Mr. Branden Roeder	Rising Sun-Ohio Co. Community Schools
Dr. John Mehrle	South Dearborn Community Schools
Mr. Rob Moorhead	South Ripley Community School Corporation
Mr. Trevor Jones	Southwestern-Jefferson Community Schools
Dr. Andrew Jackson	Sunman Dearborn Community School Corporation
Mr. Michael Jones	Switzerland County School Corporation

Others in attendance:

Mr. Bradley Street	Southeastern Career Center
Mrs. Tricia Johnson	Southeastern Career Center, Assistant Director
Mrs. Jane Rogers	Milan Community Schools

The December 14, 2016 Board Meeting of the Southeastern Career Center was called to order by President Timothy Taylor at 10:32 a.m.

I. Pledge of Allegiance

All Members stood and recited the Pledge of Allegiance.

Mr. Taylor acknowledged the of the loss of Micayla Acra, a Milan High School and Southeastern Career Center student, who lost her life in a tragic car accident on Monday morning. A moment of silence was observed in her honor.

II. Adoption of the Agenda

Motion to approve: Mr. Mike Jones

2nd: Dr. Bolinger

Vote: 12-0

III. Consent Agenda Items:

A. Minutes - Approval of the November 9, 2016 meeting minutes

Motion to Approve: Dr. Mehrle

2nd: Dr. Jackson

Vote: 12-0

- B. Expenditures – Approval of the Claims/Fund/Payroll report
Motion to Approve: Mr. Moorhead
2nd: Dr. Sargent
Vote: 12-0

IV. Action Items:

- A. Board Elections – President, Vice president, Secretary, and School Treasurer.

President:

Motion was made by Mr. Ketchum to keep Mr. Tim Taylor as Board President

2nd: Mr. Roeder

Vote: 12-0

Vice-President, Secretary, School Treasurer:

Motion was made by Mr. Galey to keep all officers as they currently stand.

2nd: Dr. Mehrle

Vote: 12-0

V. Discussion Items:

- A. Qualified Medical Assistant update/informational

Mr. Street shared information that he'd researched for QMA. He explained to Members that before a student can enter a QMA class, they have to complete their CNA course and complete 1,000 hours of work experience which could be difficult for students to do prior to beginning their senior year. There was also continuing discussion regarding LPN classes that had been discussed at prior Board meetings. Mr. Street told Members he had spoken with Ivy Tech and they haven't offered LPN classes for several years due to lack of interest.

Several Members requested information and requirements for Medical Assistant classes. Mr. Street told Members he would research this and get more information to share with them at the next meeting. Mr. Street also said that he would share information regarding the Medical Technology class which we currently offer. Dr. Bolinger requested information regarding a pay scale for graduating CNA's in our current area, particularly Madison, IN.

- B. Proposed Sophomore Tours of the Career Center

Mr. Street asked if tours could be scheduled and completed earlier in the school year. He asked to set the 2017-18 deadline to the end of January 2018 rather than have some scheduled out to March. Members agreed to reschedule 2017-18 tours and work with Mrs. Bear to have their tours in before the end of January 2018.

- C. Proposed Principal & Counselor work session January 19, 2017

Mr. Taylor shared information regarding surveys and responses. There was some discussion regarding the surveys and responses he'd received to date. He told Members he would share the results once it was completed.

VI. Informational:

- A. Dynamometer Insurance update

Mr. Street informed Members that we are still getting work done on the Dyno Building. He said that this is a rapidly growing field and that the company that is

doing the work are working diligently but with the demand of the field, it's hard to keep up. He told Members that we hope to be complete by the end of January 2017.

VII. Additional Items:

- A. Mr. M. Jones requested that we discuss the Board dinner and tours at the next Board meeting.
- B. There was more discussion regarding the surveys and what all needs to be discussed at the Principal/Counselor work sessions.
- C. Mr. Taylor asked if it might be possible for students to start CNA classes their sophomore year which would make it possible for them to take MA or QMA classes their senior year if it works out that it can be an offered class. Mr. Street said that it was possible and we would look further into this. He shared with members that the career center holds one of the highest graduation rates in the state for CNA's. He also said that CNA internships are completed by Christmas so that a student can then focus on their work towards dual credits.

The next meeting is scheduled for January 11, 2017 at 10:30 a.m.

Mr. Taylor asked for motion to adjourn.

Motion to adjourn: Dr. Jackson

2nd: Mr. Galey

Vote: 12-0

The meeting adjourned at 11:16 a.m. A Christmas dinner prepared by the Culinary Arts class was enjoyed by Members after the conclusion of the meeting.

Approved: January 11, 2017