

BOARD OF MANAGERS MEETING
Wednesday December 15, 2017
Time 10:00 a.m.

MINUTES

The Board of Managers for the Southeastern Career Center held an Executive Session at 10:00 a.m. and was followed by the regularly scheduled meeting which was conducted in the multi-purpose room of the administration wing.

Attending: Members

Mr. Paul Ketcham	Batesville Community School Corporation
Mr. Timothy Taylor	Jac-Cen-Del Community School Corporation
Mrs. Teresa Brown	Jennings County School Corporation
Mr. Karl Galey	Lawrenceburg Community School Corporation
Mrs. Jane Rogers	Milan Community School Corporation
Mr. Branden Roeder	Rising Sun-Ohio Co. Community Schools
Dr. John Mehrle	South Dearborn Community Schools
Mr. Rob Moorhead	South Ripley Community School Corporation
Mr. Trevor Jones	Southwestern-Jefferson Community Schools
Dr. Andrew Jackson	Sunman Dearborn Community School Corporation

Others in Attendance:

Mr. Derek Marshall	Southeastern Career Center, Director
Ms. Tracy Bear	Southeastern Career Center, Assistant Director
Mr. Jerry Pflum	Southeastern Career Center, Instructor

Tim Taylor, Board President called the meeting to order at 10:15 a.m.

- I. Pledge of Allegiance
All Members stood and recited the Pledge of Allegiance.

- II. Adoption of the Agenda
Motion: Dr. Jackson
2nd: Mr. Roeder
Vote: 10-0

- III. Consent Agenda Items:
 - a. Minutes – approval of the November 2017 minutes
Motion: Dr. Mehrle
2nd: Mr. T. Jones
Vote: 10-0

 - b. Approval of the Claims/Fund/Payroll expenditures
Motion: Mr. Moorhead
2nd: Mr. Ketcham
Vote: 10-0

IV. Action Items:

- a. Approval to add a 3% convenience fee for credit card payments.
Motion: Dr. Jackson
2nd: Mr. Roeder
Vote: 10-0
- b. Accept Student Services Attendance Officer resignation.
Motion: Mr. Galey
2nd: Dr. Mehrle
Vote: 10-0
- c. Permission to hire Student Services Attendance Officer prior to January board meeting.
Motion: Mrs. Rogers
2nd: Dr. Jackson
Vote: 10-0
- d. Permission to hire Computer Support & Networking prior to January board meeting pending background check.
Motion: Mr. Galey
2nd: Dr. Jackson
Vote: 10-0

V. Informational Items:

- a. RFP for Paint Booth
Mr. Marshall informed Members that the career center is taking bids for a new paint booth for the Auto Collision program. He said that we would have more information at the next Board meeting.
- b. Insurance gap study and bid
 - 1) Hennriot and Associates will be doing an insurance study and gap analysis for us.
- c. CPF planning (HVAC)
Mr. Marshall explained to Members that the career center has no air handler controls for the heating system. There was discussion regarding how to address this as well as suggestions of possibly repairing it in sections to keep costs down.

VI. Additional Items:

- a. Health Insurance discussion.
There was much discussion regarding health insurance cost, coverage and possibly changing to a more affordable company

- VII. NOTE – the January meeting was cancelled
- a. The February meeting is scheduled for February 14, 2017 at 10:15 a.m.

 - b. Mr. Taylor asked for motion to adjourn if there were no other items to be discussed.
Motion: Mr. Moorhead
2nd: Mr. Ketcham
Vote: 10-0

The meeting adjourned at 11:02 a.m.

All Members enjoyed a delicious lunch prepared by the Culinary Arts program after the meeting.

Approved: February 14, 2018