

**BOARD OF MANAGERS MEETING
SOUTHEASTERN CAREER CENTER
February 10, 2016**

The Board of Managers for the Southeastern Career Center conducted their monthly meeting in the SCC Board Room.

MINUTES

Attending: Members

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| Mr. Timothy Taylor | Jac-Cen-Del Community School Corporation |
| Dr. Terry Sargent | Jennings County School Corporation |
| Mr. Karl Galey | Lawrenceburg Community School Corporation |
| Dr. Ginger Studebaker-Bolinger | Madison Consolidated School Corporation |
| Mr. Branden Roeder | Rising Sun-Ohio Co. Community Schools |
| Dr. John Mehrle | South Dearborn Community Schools |
| Mr. Robert Moorhead | South Ripley Community School Corporation |
| Mr. Trevor Jones | Southwestern-Jefferson Community Schools |
| Dr. Andrew Jackson | Sunman Dearborn Community School Corporation |
| Mr. Bradley Street | Southeastern Career Center |

Others in attendance:

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| Ms. Tricia Johnson | Southeastern Career Center |
| Ms. Rhonda Pennington | Switzerland County School Corporation |

The meeting was called to order by Board Secretary, Mr. Timothy Taylor at 11:02 a.m.

- I. Pledge
All Members stood and recited the Pledge of Allegiance.
- II. Adoption of the proposed agenda
 - Motion: Dr. Mehrle
 - 2nd: Mr. Roeder
 - Vote: 10-0
- III. Consent Items:
 - A. Minutes – approve minutes from January 13, 2016 meeting
 - Motion: Mr. T. Jones
 - 2nd: Dr. Sargent
 - Vote: 10-0
 - B. Claims/Fund/Payroll Report – Approve expenditures since the January 13, 2016 meeting.
 - Motion: Dr. Jackson
 - 2nd: Mr. Moorhead
 - Vote: 10-0
 - C. Form 9 SCC Funds//Breakdown (Please examine supporting documents.)
 - Motion: Dr. Bolinger
 - 2nd: Dr. Sargent
 - Vote: 10-0
 - D. Approval of overnight field trip – Business Professionals of America competition for the Computer Repair & Networking program and the Digital Media program at the Marriott downtown Indianapolis. Included is a list of participating instructors and students which include the program area and sending high school. Students will depart at 7:00 a.m. on March 6th, and return around 2:00 p.m. on March 8th, 2016.
 - Motion: Mr. Galey
 - 2nd: Mr. Roeder
 - Vote: 10-0

IV. Action Items:

- A. Approval to transfer funds for to zero out past Carl Perkins grant expenditures.
- Motion: Mr. Moorhead
 - 2nd: Mr. Trevor Jones
 - Vote: 10-0
- B. Approval – American Red Cross Shelter agreement for use of the facility for surrounding communities for disaster or emergency situations including possible shelter. The agreement has been approved by Larry Eaton.
Mr. Street explained why the career center had been selected for use as a Red Cross Shelter and answered questions by Members.
- Motion: Dr. Bolinger
 - 2nd: Dr. Jackson
 - Vote: 10-0
- C. First Reading of Operating agreement after reviewed by Larry Eaton. Once completed the Operating Agreement will be submitted for final reading and approval at the March meeting.
- D. Approval of the 2016 – 2017 student enrollment count date of August 19, 2016. Inter-local documentation.
- Motion: Mr. Moorhead
 - 2nd: Mr. T. Jones
 - Vote: 10-0
- E. Approval of personnel – New teacher – aide Health Careers I Rachel Lawhorn
- Motion: Dr. Mehrle
 - 2nd: Dr. Jackson
 - Vote: 10-0
- F. Approval Facility Usage as a joint effort with South Ripley for CDL School Bus Skill Test Seminar. (see attached document)
- Some of the Members had questions so Mr. Moorhead called his Transportation Director, Gil Landwehr to get an answer regarding the content of the testing.
 - Motion: Mr. Moorhead
 - 2nd: Dr. Sargent
 - Vote: 10-0

V. Discussion Items:

- A. Southeastern Career Center 2017 – 2018 calendar ideas. Please review attached supporting documents.
- Mr. Street briefly went over the requested changes on the updated calendars and requested that if no one had changes, he requests to add to the agenda in March for approval.

VI. Informational Items:

- A. Cosmetology grant created and submitted by Nancy Narwold. Mrs. Narwold submitted her grant request for and received funds to help replace the cosmetology hydraulic chairs which we will match with CPF dollars saving the Board Members half of the cost. Please see attached supporting documents.
- Dr. Sargent and Dr. Bolinger requested notification of grants in the future so that they might be helpful in obtaining the grants.
- B. Rural CTE Centers Competitive Carl Perkins grant – design to address CTE District indicators for targeted for 6S1 Non-Traditional Enrollment and 6S2 Non-Traditional Completion. This grant was written to provide technically advance automotive/diesel precision machining applications that require technical skills and expertise not physical abilities. We received the grant for \$100,000.00 to be expended by the end of June.

VII. Work Informational Session

- A. The information will address specifics pertaining to:
- Long Range planning and evaluations for the Career Center.
 - Yearly Career Center and District evaluations by the state and District data.
 - Teacher Evaluations and the development of the teacher evaluation process.
 - Facility Improvements and long range planning.
- B. The supporting documents have been provided in the Board Packet drop box along with a 3 ring binder for examination and discussion at the meeting.
- Mr. Street briefly reviewed and summarized items in the 3 ring folder that was provided to all Members. He explained items and answered questions as they came up.

VIII. Additional Items:

- A. Vincennes University Early College. Mr. Street informed Members that Carol Jones, Dean of Early College, and Ron Hoke, retired CTE Director, offered to come to our facility to discuss Early College, CTE programs, and dual credits. Mr. Street inquired as to Members' interest. Members felt they were already knowledgeable on the subject but suggested that they meet with Principals and Counselors during their meeting in April.

Mr. Taylor asked if anyone had additional items. Since there weren't any, he asked for motion to adjourn.

- Motion to Adjourn: Dr. Mehrle
- 2nd: Dr. Sargent
- Vote: 10-0

Next meeting is on March 9, 2016

Meeting was adjourned at 11:12 p.m.

Approved: March 9, 2016