

BOARD OF MANAGERS MEETING
Southeastern Career Center
Wednesday February 8, 2017
Time 10:00 a.m.

MINUTES

The Board of Managers for the Southeastern Career Center conducted their monthly meeting in the multi – purpose room of the administration wing.

Attending: Members

Mr. Timothy Taylor	Jac-Cen-Del Community School Corporation
Dr. Terry Sargent	Jennings County School Corporation
Mr. Karl Galey	Lawrenceburg Community School Corporation
Dr. Ginger Studebaker-Bolinger	Madison Consolidated School Corporation
Mrs. Jane Rogers	Milan Community School Corporation
Dr. John Mehrle	South Dearborn Community Schools
Mr. Trevor Jones	Southwestern-Jefferson Community Schools
Dr. Andrew Jackson	Sunman Dearborn Community School Corporation
Mr. Michael Jones	Switzerland County School Corporation

Others in attendance:

Mr. Bradley Street	Southeastern Career Center
Mrs. Tricia Johnson	Southeastern Career Center, Assistant Director

The meeting was called to order by Board President, Mr. Timothy Taylor at 10:04 a.m.

I. Pledge of Allegiance

All Members stood and recited the Pledge of Allegiance

II. Adoption of the Agenda

Motion to Approve: Dr. Mehrle

2nd: Mr. T. Jones

Vote: 9-0

III. Consent Agenda Items:

A. Approval of the January 11, 2017 minutes

Motion to Approve: Mr. M. Jones

2nd: Dr. Jackson

Vote: 9-0

B. Approval of the Claims/Fund/Payroll report for payment

Motion to Approve: Mrs. Rogers

2nd: Mr. Galey

Vote: 9-0

IV. Action Items:

A. Approval of Business Professionals of America trip to Indianapolis Downtown Marriott departure 7:00 a.m. 3-12-17 return 3:00 p.m. 3-14-17

Motion to Approve: Mr. T. Jones

2nd: Mr. M. Jones

Vote: 9-0

B. Approval to offer the Credit Recovery or Replacement program for the 2017 – 2018 school year.

Motion to Approve: Dr. Sargent

2nd: Mr. T. Jones

Vote: 9-0

It was discussed that the Board would approve this program pending input from the school level administration during the upcoming meetings to determine how the program will be structured.

C. Approval to hire an instructional assistant for the credit recovery replacement program.

Some Members had questions regarding cost for a new instructional assistant. Mr. Street explained that several factors play into actual cost and stated that insurance coverage would be an important factor. Mrs. Johnson passed out a spreadsheet to Members showing insurance costs for employees per the Board's request.

Motion to Approve: Mr. Galey

2nd: Dr. Bolinger

Vote: 9-0

D. School insurance renewal: Assured Partners Insurance and Witkemper Insurance Group

Mr. Street gave a brief summary stating that coverage and deductibles were comparable and asked approval for Witkemper Insurance since the cost was \$10,587 less.

Motion to Approve: Dr. Mehrle

2nd: Mr. T. Jones

Vote: 9-0

Mr. Street mentioned to Members this did not include Workman's Comprehensive Insurance which will expire in the summer and will be reviewed in a similar manner at that time.

V. Discussion Items:

A. New program options: We have students requesting a second year of Fire Science and Law Enforcement. This request would expand the dual college credits available but would require two new instructors. Medical Careers/Technology is a possible program growth area for a one year program. We have many students requesting options for other options besides our Health Careers program area.

Mr. Street told Members that we have several students interested in 2nd year offerings for a Fire Science and Law Enforcement. It was noted that these program additions would not be available until 2018-19 school year. He discussed with Members possibilities of expanding some of these programs by adding an additional instructor if there is adequate enrollment. Advantages to expanding the programs included dual credits and certifications as well as additional careers and increased opportunities to enter the workforce upon graduation. He also mentioned that a Medical Careers exploration one year course was being considered.

B. Form 9 report and documents

Handouts were included in the Board packet for each school. Mr. Street let Members know that the Form 9 transmittals are complete and Mr. Taylor had signed off on that on January 19, 2017. He asked if anyone had any questions regarding their form 9. No questions or discussion was brought up.

VI. Informational Items:

A. Career Center Data update

Members received core indicator data. The Career Center had good results and only had one area that did not meet the requirements - non-traditional completion. Mr. Street explained that this was predominantly due to the way PLTW students couldn't be counted as concentrators and completers as freshman and sophomores but were included in the data. He further explained that when Pull-out English was removed, our data improved. He warned Members that next year when we have the credit recovery, those students will no longer be concentrators and completers and it will possibly impact the data in a negative way.

B. Ivy Tech LPN program meeting February 28, 2017 at 10:00 a.m. in the Board room.

Mr. Street told Members that he'd been sharing emails regarding this and had given email addresses for all Members to Katie Mote with Ivy Tech so that Members can be included in those emails. He asked if everyone had been receiving emails and Members confirmed that they were.

***It was noted that this will be posted on the website as a work session.

C. Head Start and rental of the clinic space

Head Start lost their rental space in Versailles recently and approached us about the clinic space. If they decide to use the space, they would pay for adding two additional bathrooms to the building. The rent would generate some revenue for the school. Mr. Street thought it might be a good idea since the space is currently sitting empty. He told Members that he had mentioned Mr. Ault, Building Trades I instructor, about the possibility of a playground construction. Mr. Ault thought it would be a good project for his 1st year students.

D. SCC Newsletter

Mr. Street informed the Board that the newsletter had been included in the packet but that we are also looking into a different format. That format would include a monthly 1 page newsletter as opposed to a quarterly letter. We are hoping to implement that in April. We want to include sending that out electronically. He mentioned that we would like to send it out to Board Members on the first round, to let them look at it and tell us what they think.

E. CDL program update

The proposal to have the CDL program at the county fairgrounds was turned down due to concerns of liability. We are looking here, the industrial part and other site options. Several ideas were discussed as well as costs. Ideas, thoughts and questions were discussed regarding this program which Mr. Street said we would look in to.

F. Dynamometer repair update

Mr. Street informed the Board that we are waiting on a few pieces of equipment to complete the repairs. The company will then come in and set it up and certify it.

We also received a court claim from Mr. Greg Lamb for his motor that was on the machine. Mr. Street informed Members that Mr. Lamb's attorney advised him that the claim was the way he needed to proceed. His window to file was coming to deadline so it was something he needed to get done. Our adjustor told us that because it was a failure of equipment, it was something that SCC would be accountable for.

VII. Additional Items:

A. Mr. Taylor brought to the board's attention that they might want to look at House Bill 1834 regarding the way they will calculate graduation rates by counting general diplomas. Dr. Jackson stated that there was also a portion that would count students transferring to home school against the graduation rate.

B. Mr. M. Jones brought up the dinner for all the schools boards to visit the career center. Mr. Street explained that they had discussed previously to do the dinner every other year so they are planning to do that next October and then decide from there how often they would do it going forward.

The next meeting is scheduled for March 8, 2017 at 10:00 a.m.

Since there were no additional items for discussion, Mr. Taylor requested motion to adjourn.

Motion: Dr. Mehrle

2nd: Mr. T. Jones

Vote: 9-0

The meeting was adjourned at 11:05 a.m.

Approved 3/8/2017