

BOARD OF MANAGERS MEETING

Wednesday March 14, 2018

Time 10:15 a.m.

MINUTES

The Board of Managers for the Southeastern Career Center held an Executive Session at 10:00 a.m. and was followed by the regularly scheduled meeting at 10:15 a.m. in the multi-purpose room of the administration wing.

Attending: Members

Mr. Paul Ketcham	Batesville Community School Corporation
Mr. Timothy Taylor	Jac-Cen-Del Community School Corporation
Dr. Jeff Studebaker	Madison Consolidated School Corporation
Mrs. Jane Rogers	Milan Community School Corporation
Mr. Branden Roeder	Rising Sun-Ohio Co. Community Schools
Dr. John Mehrle	South Dearborn Community Schools
Mr. Rob Moorhead	South Ripley Community School Corporation
Mr. Trevor Jones	Southwestern-Jefferson Community Schools
Dr. Andrew Jackson	Sunman Dearborn Community School Corporation
Mr. Michael Jones	Switzerland County School Corporation

Others in Attendance:

Mr. Derek Marshall	Southeastern Career Center, Director
Ms. Tracy Bear	Southeastern Career Center, Assistant Director
Mrs. Angela Powers	Southeastern Career Center, Treasurer
Dr. Chuck Johnson	President, Vincennes University
Ms. Karen O'Neal	Site Director, Vincennes Early College
Mrs. Amy Solly	Southeastern Career Center Teacher Representative

The Board meeting was called to order by Board President, Tim Taylor at 10:25 a.m.

- I. Pledge of Allegiance
All Members stood and recited the Pledge of Allegiance.

A presentation was given by Dr. Chuck Johnson, President of Vincennes University. The presentation covered Early College and how that worked with CTE and the opportunities that Early College gives to students at the Southeastern Career Center.

- II. Adoption of Agenda
Motion: Mr. M. Jones
2nd: Dr. Mehrle
Vote: 10-0
- III. Consent Agenda Items:
 - a. Minutes – approval of the February 14, 2018 minutes.
Motion: Dr. Mehrle
2nd: Mr. M. Jones
Vote: 10-0

- b. Approval of the Claims/Fund/Payroll expenditures.

Motion: Dr. Jackson

2nd: Mr. T. Jones

Vote: 10-0

IV. Action Items:

- a. New Program Approval – Switzerland County High School to add course inventory for:

- o 4801 Computer Science I
- o 5230 Computer Tech Support

Motion: Mr. Roeder

2nd: Mr. Ketcham

Vote: 10-0

- b. New Program Approval – East Central High School to add course inventory for:

- o 5550 Graphic Design & Layout
- o 5230 Computer Tech & Support
- o 5252 Computer Science II: Special Topics Information Technology
- o 5608 Advanced Manufacturing
- o 5975 Work Based Learning, Advanced Mfg.
- o 5336 Human Services (Fam/Com Health)
- o 5986 Radio & Television

Motion: Mr. M. Jones

2nd: Mr. Ketcham

Vote: 10-0

- c. Overnight Field Trip Approval for SkillsUSA students to compete at the Indiana State Conference which will be held at the State Fairground on 38th Street in Indianapolis on April 13-14, 2018.

Motion: Mr. Moorhead

2nd: Mr. T. Jones

Vote: 10-0

- d. Approval of revised 2018-19 Calendar

Motion: Mrs. Rogers

2nd: Mr. Roeder

Vote: 10-0

V. Discussion Items:

- a. 2018 Appropriations comparison to 2017 actual costs and 2017 appropriations

Mr. Marshall discussed the appropriations and comparisons and asked for Board volunteers to help with the budget for 2018-19. He said he wanted them to be involved in the cost increases and how to disperse that amongst the sending schools. Mr. Marshall thought increasing the administrative fee would be the more likely choice. There was such discussion regarding this and Mr. Ketcham, Mr. Taylor and Mr. Roeder all volunteered to be involved with the budget process. Mr. Moorhead also asked if members could get a cost comparison showing what costs are for other CTE programs across the state.

- b. Historical look at Admin costs and tuition
A document was included in the Board packet showing costs and tuitions from 2012-2018.
- c. Enrollment numbers 2016-current
A paper was also included in the Board packet showing the enrollment numbers from 2016 to current enrollment for 2018-19. Mr. Marshall explained how those numbers are used to calculate a budget but also how those numbers may rise or fall as the new school year approaches.

VI. Additional Items:

- a. Mr. Marshall told Members that he lead a project in culinary arts for a possible future fundraiser for that program. Mr. Marshall along with the students in Culinary Arts made summer sausage, trail bologna and jerky for a trial run and also so that the product could be sampled and costs could be figured for the fundraiser should they decide to have it next year.
- b. Mr. Taylor said that he'd been in communication with the sheriff's department. He said the sheriff department has requested that they are informed if a student is autistic or has any other issues that they should be aware of before they come to the school to assist.

Mr. Taylor asked if there were any other items to be discussed. Since there was not, he asked for motion to adjourn

Motion: Mr. Ketcham

2nd: Mr. Roeder

Vote: 10-0

The next regularly scheduled Board meeting is April 11, 2018 at 10:15 a.m.

The meeting ended at 11:27 a.m.

Approved April 11, 2018